



Utility Arborist Position Description

Location	10 Chelmer Street, Oamaru.
Reports to	Arborist Supervisor
Direct reports	Nil.
Who we are	<p>Based in the vibrant coastal town of Oamaru, Network Waitaki is an electricity distribution and energy services business that powers our local economy.</p> <p>Network Waitaki Contracting team provide electrical construction and maintenance services across New Zealand. We have a team of approximately 60 people across management and field staff within our contracting team.</p>
Purpose of position	<p>To undertake a wide range of vegetation maintenance activities on and around the network and customer lines.</p> <p>To undertake vegetation fault work (including after-hours) as required.</p> <p>To undertake vegetation management and arborist work for private customers as required.</p> <p>Due to the 24/7 nature of our operation, the Utility Arborist will be requested to be available for after hours and emergency situations as part of their role. On occasion, as part of your duties you may be required to work outside the North Otago region and this may involve working away from home for short periods of time.</p>

Key Accountabilities

1. Health and safety

- Comply with agreed health and safety processes and procedures, identifying hazards and controlling risk to ensure everyone goes home safely each day.
- Actively identify and control all risks which could cause serious harm.
- Ensure that all members of your team adhere to company policies and procedures.
- Identify, report and assist to eliminate hazards in your workplace.
- Ensure compliance with agreed health and safety processes and procedures.
- Ensure all actions do not present risk to yourself, your team, the public or your equipment and plant.

2. Team Player

- Contribute positively to Network Waitaki culture and share successes, learnings, and innovations within the Network Waitaki team which, as a result, delivers superior performance.
- Remain current with trends and best practice relating to vegetation maintenance activities, share and utilise this.
- Model expected behaviours to all colleagues, customers, and other stakeholders.
- Work in a manner that reflects a clear alignment with the values and expectations of Network Waitaki.
- Take ownership of issues - see it, own it, sort it.
- Support and contribute to the training requirements of all trainees.

3. Work Planning and Management

- Work with the Supervisor to ensure the planning of work activities ensures the effective utilisation of people, plant and resources.
- Ensure vehicles and equipment are maintained, kept safe, operational, with minimal damage, and in accordance with the Motor Vehicle Policy.
- Ensure that any defect or maintenance requirements are reported immediately.

4. Vegetation Management

- Undertake vegetation trimming and felling activities to ensure compliance with the *Electricity (Hazards from Trees) Regulations 2003*.
 - Undertake site clean-up, removal of debris and/or chipping of trimmings as required
 - Contribute to the development and improvement of vegetation best practice, standards, procedures, guidelines and work methodologies to ensure continuous improvement and accuracy.
 - Regularly refer to the vegetation best practice, standards, procedures, guidelines and work methodologies to ensure compliance.
 - Provide feedback, completed work packs and accurate records to the Liaison upon completion of each job.
 - Actively identify non-compliant vegetation growth around the network as part of routine activities.
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5. Quality

- Ensure all work completed is in accordance with agreed standards and plans and meets good industry practice.
- Have pride in workmanship to ensure the best outcomes for Network Waitaki and tree owners, and to ensure network safety and reliability from vegetation management activities.
- Provide feedback on standards, procedures and equipment to ensure continuous improvement.
- Participate in reviews of completed work to ensure compliance and close out of outstanding issues.

Key Performance Indicators

- No injuries or harm to you or your team arising from your work and activities.
- No lost time or productivity due to planning or organisational issues within your scope of influence.
- All work is completed on time and to specification, with no rework required.
- Demonstrated contribution to a positive, collaborative work culture which aligns with Network Waitaki's values.
- Exceptional customer service provided with no negative feedback received.
- All required records and processes are completed within required timeframes.
- No loss or damage to trucks, chipper, power tools or PPE.

Preferred Attributes

Qualifications	<p>Full NZ Driver's License Class 2 required</p> <p>Relevant Arborist qualification (Level 4 Certificate in Arboriculture and/or assessed equivalent)</p> <p>Utility Arborist Qualification (Preferred but not required)</p>
Experience	<ul style="list-style-type: none">• 1+ years' experience preferable as an arborist, including EWP operation and climbing experience• Good knowledge of vegetation maintenance requirements around overhead distribution systems up to and including 33kV.• Excellent verbal communication and interpersonal skills.• High standard of written communications.• Good working knowledge of the <i>Electricity (Hazards from Trees) Regulations 2003</i>.• Familiar with common software applications (e.g. Outlook, Word, Excel) and mobile technology.
Fitness for Work	<p>Arborists need to be able bodied and physically fit to complete their duties safely, including compliance with our Drug and Alcohol policy.</p> <p>A regular medical examination will be required for some positions.</p>

Our Values	
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Relationships

Most Frequent Contacts	Nature or Purpose of Contact
Arborist Supervisor	Leadership, direction and guidance
Vegetation Liaison	Communication and co-operation
Field Operations Manager	Leadership, direction and guidance
Contracting team	Provide and receive support and guidance
Subcontractors	Communication, engagement and compliance monitoring
Customers	Communication and engagement
Members of the public	Communication and consideration