



Network Information Manager Position Description

Location	10 Chelmer Street, Oamaru
Reports to	Asset Manager
Direct Reports	GIS analyst, Data Analyst / Administrators (Future)
Who We Are	<p>Network Waitaki is an electricity distribution and energy services business that powers our local economy.</p> <p>Our core business is bringing electricity from the national grid to over 13,000 connected customers in North Otago and parts of South Canterbury, providing innovative energy solutions to our customers.</p> <p>We also have a growing contracting business which provides electricity distribution network construction and maintenance services across New Zealand.</p> <p>We are based in the vibrant coastal town of Oamaru with a team of around 85 passionate and dedicated staff.</p> <p>Our mission is to promote regional growth and wellbeing through the provision of innovative and sustainable energy solutions for our customers. We are already delivering on our strategy to achieve this.</p> <p>We trust our people and care about their wellbeing. We provide modern, flexible, working conditions, generous development opportunities and company health insurance.</p>
Purpose of Position	<p>The role forms part of the Network Management team and will contribute strongly towards our objectives of providing safe and reliable electricity to our customers.</p> <p>This role is responsible for the ongoing development and management of asset information management systems, including spatial (GIS), asset master data, condition, and performance data, in order to support and enable the safe and reliable operation of our electricity network.</p> <p>This role helps provide insight to allow the business to better understand the performance of our assets and to get the best lifecycle performance from our network.</p>

Key Accountabilities

Live and breathe Health and Safety

- Take responsibility for your own health and safety.
- Ensure your actions keep yourself and others safe.
- Identify, report and assist to eliminate, hazards in your workplace.
- Embed 'Safety in design' principles into all aspects of your role.

Contribute to our Team Culture

- Contribute positively to Network Waitaki's culture and openly share successes, failures, and innovations within the Network Waitaki team.
- Ensure internal and external customers are satisfied and kept well-informed.
- Work in a manner that clearly aligns with the Network Waitaki's values.
- Take ownership of issues.
- Provide coaching and mentoring of the Network Information team.
- Provide leadership in change processes associated with data management within the business.

Asset Information Management Systems

- Be the data steward and champion for network asset information, including asset attributes, geospatial information, condition and performance data.
- Develop and manage a common asset data hierarchy.
- Set and maintain high quality standards for the treatment of asset data.
- Integrate and coordinate sources of information across the business, including our Esri GIS system, SQL databases, work management system, and network modelling tools using integration tools such as FME.
- Develop mechanisms for capturing asset data in the field using software platforms and support the business to use the systems effectively.
- Lead and coordinate the maintenance and development of our Esri GIS system, including the implementation of the Utility Model.
- Work with the Information and Digital Technology team to ensure that our asset data systems are fit for purpose, secure, and functional.
- Improve our asset management information systems to better support productive and effective delivery of our business objectives, including the planning and delivery of work programmes.
- Develop, review, and update relevant asset information standards and processes to meet business objectives.

Support the Business

- Lead and develop our Information Management/GIS team to improve the capability of the team.
 - Contribute to the production of the Asset Management Plan and other related regulatory and business outputs. Communicate asset and network information through a variety of mediums including GIS maps, databases, business intelligence dashboards.
 - Developing Network Information systems to integrate in business systems, with a focus on enabling work planning and operations.
 - Provide assistance and training to staff to enable them to utilise asset information and systems.
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Key Performance Indicators

- Demonstrable contribution to our team safety, wellbeing, and productivity.
- No injuries or harm to you or your colleagues arising from your work and activities.
- Demonstrated contribution to a positive, collaborative work culture which aligns with Network Waitaki's values.
- Asset management information systems are functional, accurate, trustworthy, and useful for the business.
- Network Information systems enable effective and efficient work planning and implementation.
- Network Information systems enable lifecycle management of assets.
- All asset information team activities delivered within agreed timeframes and in accordance with the annual work plan.
- All updates to asset information completed accurately within agreed timeframes.
- Field collection of data is efficiently and effectively integrated into Information systems.
- Ensure zero customer (internal or external) complaints relating to asset information capture or use.

Preferred Attributes

Qualifications	<ul style="list-style-type: none"> • Tertiary qualified in data analytics, information systems or equivalent practical experience.
Experience	<ul style="list-style-type: none"> • Understands the principles of zero harm and sustaining a high-performance culture. • Expert knowledge in the use and development of ESRI GIS systems. • Experience with SQL databases, software for field data capture, GIS systems, common desktop PC applications and advanced applications relevant to power system analysis. • Excellent verbal and written communication skills. • Keen problem solving, interpretation and reasoning with an ability to identify problems and develop and evaluate solutions. • Proven ability to manage people and relationships with stakeholders. • Practical experience with analysing, documenting, and improving processes. • Proven ability to build and maintain strong collaborative working relationships. • Awareness of and experience in asset management techniques and principles. • Tenacity in taking complex problems to successful outcomes despite potential barriers.

Our Values



Relationships

You will report to the Asset Manager and be part of the Network Team who are responsible for the effective lifecycle management and performance of our assets.

You will work closely with teams across our business to provide the Network and Asset Information needs for our business including, customer and external stakeholder management, network planning and operations, delivery of our works programs, customer connections, and network design.

You will work closely with the Information and Digital Technology team to provide secure effective access to information across the business and out stakeholders.

You will manage key external relationships with our digital GIS suppliers and support providers. Others as required.

You will support our Field Services team to complete the work programmes that keep our network safe and reliable.